

**St. Michael's Episcopal Church**

**Barrington, Illinois**

**Minutes of the Vestry Meeting of Monday, December 18, 2023**

**7:00 p.m. – Virtual (Via Zoom)**

**Present:** The Rev. Jesse Perkins (Rector), Lindsay Taylor (Senior Warden-2024), Bill Ferry (Junior Warden-2024), Carol Berman (2024), Melissa Buckley (2024), Greg Mears (2024), Doug Torbeck (2024), Marisa Boynton (2025), Brant Deichmann (2025), Wes Kimes (2026), Lynn Mayberry (2026), John Davis (Treasurer), Craig Anderson (Clerk)

**Absent:** Ellen Lindeen (2025), Sam Adams-Lanham (2026)

**1. Call to Order and Opening Prayer**

There being a quorum present, Lindsay Taylor called the meeting to order at 7:01 p.m. Fr. Perkins offered the opening prayer.

**2. Approval of Agenda**

Carol Berman moved, and Lynn Mayberry seconded, that the agenda be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

**3. Approval of Minutes**

Vestry Meeting – November 20, 2023 (Via Zoom))

Wes Kimes moved, and Melissa Buckley seconded, that the minutes of the November 20, 2023, meeting of the Vestry be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

**4. Financial Report – November 2023**

John Davis advised that he received the November 2023 Financial Statements today. He noted that pledge receipts remain good, as well as Preschool revenue. As is frequent, timing differences affect the expenditures category. The November financial report will be forwarded to the Vestry.

Fr. Perkins noted that a reminder email has been sent regarding pledges.

Brief discussion followed regarding the fiscal year end picture for St. Michael's.

**5. New Business**

Vestry Slate

Lindsay Taylor reviewed the proposed Vestry slate for 2024:

- Paul Carruba, 3-year Vestry term
- Amy Hoff, 3-year Vestry term
- Jeff Tolle, 3-year Vestry term
- Bill Ferry, Senior Warden, 1-year term
- Liz Gabis, Junior Warden, 1-year term

Lindsay thanked Wes Kimes and Bill Ferry for their assistance with the preparation of the slate.

Melissa Buckley moved, and Brant Deichmann seconded, that the proposed Vestry slate for 2024 be approved as presented and recommended to the parish for approval. Upon a voice vote: All Ayes; No Nays. Motion carried.

#### Courtesy Resolution of Thanks to Amy Hoff

Fr. Perkins noted the outstanding assistance which Amy Hoff has provided with respect to the human resources function at St. Michael's and expressed his thanks for her work. Lynn Mayberry provided an update on the selection process for the Little Angels Christian Preschool Director.

Lynn Mayberry moved, and Wes Kimes seconded, that the Vestry extend thanks and appreciation to Amy Hoff for her great work and assistance to St. Michael's. Upon a voice vote: All Ayes; No Nays. Motion carried.

#### Outreach Funds Distribution

The Outreach Committee has requested distribution of the remainder of the 2023 funds in the following manner:

- \$4,000 to Grace Church Oak Park for asylum ministry
- \$1,000 to Episcopal Relief and Development
- The remaining balance, approximately \$4,500, to complete needs for Reverse Advent goals and to be divided among our Food Pantry partners: St. Cyprians, Food for Greater Elgin, and Ravenswood Community Services

Melissa Buckley moved, and Marisa Boynton seconded, that distribution of the remainder of the 2023 funds be approved as requested by the Outreach Committee. Upon a voice vote: All Ayes; No Nays. Motion carried.

### **6. Old Business**

None

### **7. Committee Reports (As Requested)**

#### Building and Grounds Committee

Brant Deichmann advised that a meeting of the Building and Grounds Committee has been scheduled for early January.

The Vestry was advised that the recently installed Community Room HVAC unit continues to have some operational problems. The contractor and manufacturer are working to address the problems, the repair of which is covered under warranty.

#### Little Angels Christian Preschool

Fr. Perkins noted the next steps in the Director selection process.

### **8. Rector's Report**

Fr. Perkins reported that Fr. Swarthout will officially start as Assistant Rector in January; a volunteer has stepped forward to lead planning for a St. Michael's Thanksgiving 2024 meal; this year's Lessons and

Carols service was great; and attendance and vibrancy at Sunday services has been increasing. Fr. Perkins advised that he has submitted his doctorate program application.

Fr. Perkins asked that anyone interested in being a delegate to the 2024 Diocesan Convention contact Fr. Swarthout. Also, he requested Vestry members to let him know if there is interest in having a Vestry retreat in 2024.

Fr. Perkins noted that the Visioning Team is continuing its work and had good meetings this fall.

#### **9. Senior Warden's Report**

Lindsay Taylor noted that she is looking forward to this year's Christmas eve services. Lindsay thanked the amazing, active members of the Vestry for life and engagement at St. Michael's.

#### **10. Closing Prayer**

Fr. Perkins offered the closing prayer.

#### **11. Motion to Adjourn**

Carol Berman moved, and Greg Mears seconded, that the meeting be adjourned. Upon a voice vote: All Ayes; No Nays. Motion carried.

The meeting was adjourned at 7:41 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk