

**St. Michael's Episcopal Church**

**Barrington, Illinois**

**Minutes of the Vestry Meeting of Monday, November 16, 2020**

**7:00 p.m. – Virtual Meeting**

**Present (Via Zoom):** The Rev. Jesse Perkins (Rector), The Rev. Lisa Erdeljon (Associate Rector for Christian Education), The Rev. Timothy Murray (Deacon), Kirk Chan (Senior Warden – 2021), Ann Kimes (Junior Warden – 2021), Gene Dawson (2021), Bill Ferry (2021), Michele Phillips (2021), Gwynne Johnston (2022), Cam Sells (2022), Lindsay Taylor (2022), Kathi Frelk (2023), Ric Lindeen (2023), David Rauschenberg (2023), John Davis (Treasurer), Craig Anderson (Clerk)

**Absent:** Suzanne Fleer (2021), Charley Wickman (2022)

**1. Call to Order**

There being a quorum present, Kirk Chan called the meeting to order at 7:00 p.m.

**2. Opening Prayer**

The opening prayer was offered by Fr. Perkins.

**3. Approval of Agenda.**

Kathi Frelk moved and Ric Lindeen seconded that the Agenda be approved as presented. There being no objection, motion carried.

**4. Approval of Minutes – October 19, 2020**

Michele Phillips moved and Gene Dawson seconded that the Minutes of the October 19, 2020 Meeting of the Vestry be approved as presented. There being no objection, motion carried.

**5. Financial Report – October 2020**

John Davis provided a verbal overview of the October 2020 Financial Statements. He noted that Little Angels Christian Preschool expenditures are exceeding budgeted revenue, but overall expenditures for St. Michael's are less than anticipated. It is expected that this trend will continue for 2020.

John advised that November and December are usually months during which St. Michael's receives some annual pledge payments, and noted the importance of the Payroll Protection Program loan to the fiscal health of the parish. During discussion John indicated that by the end of the year there should be a better picture of anticipated pledge revenue for 2021. Also, a draft budget for 2021 might be available for the next meeting of the Vestry.

Gwynne Johnston moved and Ric Lindeen seconded that the October 2020 Financial Statements be approved as presented. Upon a roll call vote: 11 Ayes; 0 Nays. Motion carried.

## **6. New Business**

No items.

## **7. Old Business**

### Stewardship Update

Lindsay Taylor provided an update on the status of this year's stewardship campaign, including a recap of activities thus far. Approximately 50 pledges for 2021 have been received as of November 14, 2020. St. Michael's has about 160 regular pledging units. The next step will be telephone calls to persons who have not yet submitted a pledge for 2021.

### Dave and Katy Pepper Memorial

Bill Ferry advised that a couple of proposals are being prepared by an architect and should be ready soon. The architect is preparing the proposals at no charge to St. Michael's.

### Current List of 2021 Nominees for Vestry Members and Junior Warden

The nominees for Vestry members for a 3-year term are Melissa Buckley, Carol Berman, and Greg Mears. The nominee for Vestry member for the 2-year term is Gwen Weibel. John Garcia is the nominee for Junior Warden. There is not yet a nominee for the remaining open 3-year term for Vestry member.

## **8. Committee Reports**

### Buildings and Grounds

Bill Ferry reported that there has been a request for an update on operation and effectiveness of the solar energy system installed at St. Michael's. Fr. Perkins will follow up.

Gwynne Johnston asked for an update on improvements for the rectory. Fr. Perkins advised that there has been contact with Home Depot staff with respect to options for the kitchen.

## **9. Rector's Report**

Fr. Perkins reported that this year's 'Trunk or Treat' event was attended by approximately 100 persons, the All Souls memorial video had many views, and options for improvements to the rectory kitchen are being reviewed. Also, he indicated that due to revised gathering and operational changes necessitated by the pandemic, preparations are in progress for virtual worship services for at least the next three weeks. In recognition that these changes might need to be extended beyond the next three weeks, Fr. Perkins and the Vestry discussed ideas and options for worship on Christmas Eve.

Fr. Perkins advised that the Diocese of Chicago annual convention is scheduled for Saturday, November 21, 2020. He noted that St. Michael's 2021 Annual Meeting most likely will need to be a virtual event and announced that Deacon Tim Murray is officially a member of the St. Michael's staff.

**10. Senior Warden's Report**

No report.

**11. Closing Prayer**

Deacon Murray offered the closing prayer.

**12. Motion to Adjourn**

Ric Lindeen moved and David Rauschenberg seconded that the meeting be adjourned. There being no further business and no objection, the meeting adjourned at 7:40 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk