

**St. Michael's Episcopal Church**

**Barrington, Illinois**

**Minutes of the Vestry Meeting of Monday, February 15, 2021**

**7:00 p.m. – Virtual Meeting**

**Present (Via Zoom):** The Rev. Jesse Perkins (Rector), The Rev. Lisa Erdeljon (Associate Rector for Christian Education), Ann Kimes (Senior Warden – 2022), John Garcia (Junior Warden – 2022), Gwynne Johnston (2022), Cam Sells (2022), Lindsay Taylor (2022), Charley Wickman (2022), Kathi Frelk (2023), David Rauschenberg (2023), Gwen Weibel (2023), Carol Berman (2024), Melissa Buckley (2024), Greg Mears (2024), Doug Torbeck (2024), John Davis (Treasurer), Craig Anderson (Clerk)

**Absent:** Ric Lindeen (2023)

**1. Call to Order**

There being a quorum present, Ann Kimes called the meeting to order at 7:00 p.m.

**2. Opening Prayer**

Fr. Perkins offered the opening prayer.

**3. Welcome New Vestry Members**

Ann Kimes welcomed the new members of the Vestry. Gwen Weibel, Carol Berman, Melissa Buckley, Greg Mears, Doug Torbeck, and John Garcia each provided a brief self introduction.

**4. Approval of Agenda**

Kathi Frelk moved and Melissa Buckley seconded that the agenda be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

**5. Approval of Minutes**

January 11, 2021 Meeting

Gwen Weibel moved and Melissa Buckley seconded that the Minutes of the January 11, 2021 Meeting of the Vestry be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

Annual Meeting – January 31, 2021

Greg Mears moved and Doug Torbeck seconded that the Minutes of the January 31, 2021 Annual Meeting be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

January 14, 2021 Memorandum of Vestry Approval of Housing Allowance Resolutions

David Rauschenberg moved and Lindsay Taylor seconded that the Memorandum of Vestry Approval of Housing Allowance Resolutions, Request of January 14, 2021, be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

January 20, 2021 Memorandum of Vestry Approval of Lay Delegates

David Rauschenberg moved and Greg Mears seconded that the Memorandum of Vestry Approval of Lay Delegates, Request of January 20, 2021, be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

**6. Financial Report**

With only limited revenue and expenditure experience this early in the new fiscal year, the January 2021 Financials will be distributed at a later date.

Paycheck Protection Program Loan

John Davis noted that staffing and related personnel costs at St. Michael's have been reduced in recent months. There are fewer staff members than at the time of the first Paycheck Protection Program loan. Also, Fr. Perkins voluntarily reduced his salary by 10%.

Discussion followed regarding St. Michael's receipt of another Paycheck Protection Program loan as part of a second round of distributions and the purpose for which the loan is intended. This second PPP loan facilitates restoration of Fr. Perkins salary to 100%.

Carol Berman moved and Doug Torbeck seconded that St. Michael's nursery workers receive pay for the months of January, February, and March of 2021. Upon a voice vote: All Ayes; No Nays. Motion carried.

Gwynne Johnston advised that he reviewed St. Michael's fixed asset report and noted that the value of those assets has increased by approximately 80% since 2014. He extended his appreciation to the Finance Committee for its excellent work.

**7. New Business**

Vaccinations for Staff and Preschool Teachers

Fr. Perkins requested comments and guidance from the Vestry for the next school year with respect to policy for COVID-19 vaccination of St. Michael's staff and Little Angels Christian Preschool teachers.

The following ideas and concerns were among those offered for consideration: Follow the same policy as School District 220; possibly require influenza vaccination also; potential legal liability; possible need for annual COVID-19 vaccination; solicit input from the Preschool teachers; and determine possible allowable exceptions to a vaccination requirement.

Fr. Perkins thanked the members of the Vestry for their excellent comments and guidance.

## **8. Old Business**

### Dave and Katy Pepper Memorial Update

Cam Sells reported that Bill Ferry is continuing to spearhead this project. Cam advised that the fundraising goal for the memorial has been exceeded. Discussion is necessary regarding whether funding received in excess of that required for the memorial project can be used for other needs or improvements at St. Michael's.

Bill Ferry will continue as the lead person for this project. Greg Michaels will assist.

## **9. Committee Reports**

### Buildings and Grounds

Cam Sells will continue to serve as the lead person for the Building and Grounds Committee. This committee will resume meetings to review and discuss maintenance and improvement projects for parish facilities.

Cam suggested that another one or two members of the Vestry be added to the Building and Grounds Committee. She noted that the committee does not want to lose sight of work which needs to be done and will need to prioritize projects. Greg Mears volunteered to serve on the committee.

### Outreach Committee

Gwynne Johnston volunteered to continue to serve as the Vestry representative for the Outreach Committee. This committee plans to convene in March to review and consider 2021 distribution recommendations.

### Little Angels Christian Preschool

Gwen Weibel volunteered to serve as the Vestry representative to the Little Angels Christian Preschool Board.

## **10. Rector's Report**

Fr. Perkins thanked the new members of the Vestry for their willingness to serve, especially at this somewhat unique time. He noted Mtr. Erdeljon's upcoming move to a parish in North Carolina, thanked her for her work at St. Michael's, and commented on next steps for our parish. Fr. Perkins reported on the Annual Meeting, the recent funeral for Richard Pepper, plans for Holy Week and Easter, and arrangements for Ash Wednesday.

Mtr. Erdeljon expressed her immense gratitude to the Vestry for her opportunities at St. Michael's, all of which have helped shape her as a priest.

## **11. Senior Warden's Report**

Ann Kimes thanked the members of the Vestry for agreeing to serve.

**12. Closing Prayer**

Fr. Perkins offered the closing prayer.

**13. Motion to Adjourn**

Kathi Frelk moved and David Rauschenberg seconded that the meeting be adjourned. Upon a voice vote: All Ayes; No Nays. Motion carried.

The meeting adjourned at 8:18 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk