

**St. Michael's Episcopal Church**

**Barrington, Illinois**

**Minutes of the Vestry Meeting of Monday, June 21, 2021**

**7:00 p.m. – Virtual Meeting**

**Present (Via Zoom):** The Rev. Jesse Perkins (Rector), Ann Kimes (Senior Warden – 2022), Gwynne Johnston (2022), Cam Sells (2022), Lindsay Taylor (2022), Kathi Frelk (2023), Ric Lindeen (2023), David Rauschenberg (2023), Gwen Weibel (2023), Carol Berman (2024), Melissa Buckley (2024), Greg Mears (2024), Doug Torbeck (2024), John Davis (Treasurer), Craig Anderson (Clerk)

**Absent:** John Garcia (Junior Warden – 2022), Charley Wickman (2022)

**1. Call to Order**

There being a quorum present, Ann Kimes called the meeting to order at 7:00 p.m.

**2. Opening Prayer**

Fr. Perkins offered the opening prayer.

**3. Approval of Agenda**

Kathi Frelk moved and Ric Lindeen seconded that the agenda be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

**4. Approval of Minutes**

Greg Mears moved and Carol Berman seconded that the Minutes of the May 17, 2021 Meeting of the Vestry be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

**5. Financial Report**

May 2021 Recap

John Davis reviewed the May 2021 Financial Statements. He noted that May was pretty similar to other months thus far during 2021 with respect to revenue and expense patterns. Any variances from budget are mostly related to timing differences of when revenue is received versus historical data. Little Angels Christian Preschool enrollment continues to grow.

Ric Lindeen moved and Melissa Buckley seconded that the May 2021 Financial Statements be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

## **6. New Business**

### Concrete Repair

Ann Kimes reviewed a proposal for removal and replacement of several sections of sidewalk at St. Michael's. The concrete to be replaced is in deteriorated condition. The cost of the sidewalk project would be reflected as a budget variance for 2021. This work is contemplated for August, at the same time as the Sturtz House ramp project.

Greg Mears moved and Melissa Buckley seconded that the proposal agreement from RG Asphalt & Concrete, dated March 18, 2021, for removal and replacement of existing concrete, in the amount of \$6,394.00, be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

A suggestion for possible removal of a section of curb at the back of St. Michael's parking lot was discussed as a means to allow some snow to be pushed onto a grassy area and lessen the amount of snow deposited onto parking space. Drainage structures are in the grassy area to accept the snow melt. An estimated cost of this work is ~\$1,500.

## **7. Old Business**

### Directory and Data Base Update

Cam Sells advised that Pam Blass, Parish Administrator, has completed removal of the names of inactive parishioners from the data base. Approximately 320 persons are now included in the data base as active parishioners.

### Update on Hillside House

Fr. Perkins provided an update on voting to determine whether the 128 Hillside Avenue property should be sold. He noted that there are ~300 parishioners eligible to vote. Information will be included in The Sword regarding options for disposition of the subject property.

Ann Kimes reviewed the qualifications for eligibility to vote. John Davis clarified that the net proceeds from the sale of the property can be set aside in a designated fund where the principle cannot be tapped. Fr. Perkins encouraged use of interest for ministry purposes.

Melissa Buckley moved and Doug Torbeck seconded that should the 128 Hillside Avenue property be sold, the net proceeds shall be placed in a designated fund for investment, with the principle not to be used for operating expenses, but with the option for interest to be used for operating expenses. Upon a voice vote: All Ayes; No Nays. Motion carried.

### Rectory Kitchen Update

The status of the rectory kitchen update project, including estimated costs, was discussed. Greg Mears moved and Carol Berman seconded that the unexpended 2021 budgeted funding for the salary of the Associate Rector be reallocated for use in conjunction with the rectory kitchen improvement project. Upon a voice vote: All Ayes; No nays. Motion carried.

## **8. Committee Reports**

### Building and Grounds

Cam Sells advised that the bid for the Community Room sidewalk ramp improvement project is higher than expected. The project will be given further review before proceeding.

Cam reported that the Dave and Katy Pepper Memorial project has been completed.

### Outreach

Gwynne Johnston reviewed plans for the ‘Barrington Gives Back – A Concert for a Cause’ fundraiser event on Friday, July 30, 2021, from 5:00 p.m. to 8:00 p.m. at Fox River Forest Preserve, Pavilion A. The purpose of the event is to raise funds to support local organizations which provide vital services to those in need. The range of those services includes feeding the hungry, sheltering the homeless, education for poverty-stricken youth, and providing mental health and pastoral care.

Ann Kimes noted the outstanding work done by Gwynne, Melissa Buckley, Carol Berman, and Ann Ryba to make this event happen.

### Little Angels Christian Preschool

Gwen Weibel noted that summer camp is underway. Also, possible use of cameras in classrooms for purposes of safety and security will be included as a discussion item with Caren Hunter, Preschool Director, at an upcoming Vestry meeting.

### Youth

Ric Lindeen reported that the Youth Group Sturtz House garage clean-up project is underway, with much work already having been completed. Also, he advised that Kay Lewis is seeking a person to assist her with Youth Group oversight responsibilities.

## **9. Rector’s Report**

Fr. Perkins reported on recent and upcoming activities and events at St. Michael’s, including Pentecost Sunday, Little Angels Christian Preschool graduations, direction from the Diocese regarding movement from pandemic restrictions related to parish functioning, in-person worship service attendance and volunteering trends subsequent to Covid-19 restrictions, end of July parish events, scheduling of Vestry discussion of LGBTQ+ Pride at St. Michael’s, calendar planning for the upcoming 2021/2022 parish program year, and intent and effort to have outdoors parish events whenever possible.

Carol Berman commented that the St. Michael’s office staff is fabulous.

**10. Senior Warden's Report**

Ann Kimes thanked all who have helped with the 'Journey Toward Awareness and Understanding of Racism' program. Also, Ann asked Vestry members to remind parishioners to vote regarding disposition of the 128 Hillside Avenue property.

**11. Closing Prayer**

**12. Motion to Adjourn**

Kathi Frelk moved and Ric Lindeen seconded that the meeting be adjourned. Upon a voice vote: All Ayes; No Nays. Motion carried.

The meeting adjourned at 8:31 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk