

**St. Michael's Episcopal Church**

**Barrington, Illinois**

**Minutes of the Vestry Meeting of Monday, November 15, 2021**

**7:00 p.m. – Virtual Meeting**

**Present (Via Zoom):** The Rev. Jesse Perkins (Rector), Ann Kimes (Senior Warden-2022), John Garcia (Junior Warden-2022), Gwynne Johnston (2022), Cam Sells (2022), Lindsay Taylor (2022), Kathi Frelk (2023), Ric Lindeen (2023), David Rauschenberg (2023), Gwen Weibel (2023), Carol Berman (2024), Melissa Buckley (2024), Greg Mears (2024), Doug Torbeck (2024), John Davis (Treasurer), Craig Anderson (Clerk)

**Absent:** Charley Wickman (2022)

**1. Call to Order**

There being a quorum present, Ann Kimes called the meeting to order at 7:00 p.m.

**2. Opening Prayer**

Fr. Perkins offered the opening prayer.

**3. Approval of Agenda**

Kathi Frelk moved, and Ric Lindeen seconded, that the agenda be approved as presented. There being no objection, motion carried.

**4. Approval of Minutes**

Carol Berman moved, and Melissa Buckley seconded, that the minutes of the October 18, 2021, meeting of the Vestry be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

**5. Financial Report**

John Davis provided a summary review of the financial report, with overall revenues and expenditures being generally as anticipated. He noted that the Little Angels Christian Preschool continues to do better than expected. Also, John reported that the second Paycheck Protection Program loan has been forgiven in full.

Kathi Frelk moved, and Doug Torbeck seconded, that the October 2021 Financial Statements be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

**6. New Business**

Building Updates to Improve Accessibility

Carol Berman reported that David Rauschenberg, Kim Curtis, and her have met with a consultant regarding possible updates to the St. Michael's church building and parking areas to improve accessibility. Options and ideas being explored include installation of handrails and railings near the altar and steps to the altar; installation of short, removable pews near the baptismal font and choir loft; and rearrangement/relocation of parking spaces for persons with disabilities.

Vestry approval to moved forward with preparation of project design drawings is sought. The drawings would then be reviewed and considered by the Vestry, and then used to request quotes for the project work.

Following discussion, the Vestry requested that a cost proposal for preparation of the project design drawings be obtained. Vestry approval of the project design drawings proposal is required if the cost is \$2,000 or more. Carol will move forward to obtain a proposal and forward it to the Vestry.

## **7. Old Business**

### Vestry Membership

At the October 18, 2021, meeting of the Vestry, reduction in the size of the Vestry was reviewed and discussed.

Gwynne Johnston moved, and Carol Berman seconded, that the Rector and Wardens are authorized to nominate, for approval by the congregation of St. Michael's Episcopal Church, Barrington, a maximum of three (3) new Vestry members for 2022 and the same number for subsequent years. Upon an electronic roll call vote: 11 Yes; 0 No. Motion carried.

### Charging Stations; Lighting

Gwynne Johnston and Fr. Perkins advised that a price quote has been obtained for installation of an electric vehicle charging station at St. Michael's. However, details need to be addressed. It is anticipated that this item will be discussed further at the December meeting of the Vestry.

### Rectory Kitchen/Bathrooms Update

Fr. Perkins reported that design work for the improvement of the bathrooms is in progress.

He advised that only two bids have been received for the kitchen improvement project. This item is not ready for action by the Vestry. It is anticipated that there will be further consideration of this matter at the December meeting of the Vestry.

### Stewardship

Lindsay Taylor provided an update on this year's stewardship initiative and next steps. She reported that Stewardship Sunday went very well, including in-person and virtual attendance for the 10:00 a.m. service, and the luncheon. Lindsay thanked all who assisted with Stewardship Sunday.

## **8. Committee Reports**

### Building and Grounds Committee

No report

### Outreach Committee

At its meeting on October 30, 2021, the Outreach Committee recommended distribution of funds for Fall 2021. In order not to delay the distribution, the Vestry was requested to approve the recommended distributions via email ballot. Attached is information reflecting the request of the Outreach Committee and Vestry approval of the recommended distribution of funds.

Melissa Buckley provided an update on the Christmas basket and reverse Advent calendar projects and reported that the recent food drive was very successful.

### Little Angels Christian Preschool

Gwen Weibel advised that the preschool continues to be doing well. Fr. Perkins noted the recent preschool fundraiser at Pinstripes. Also, he commented on the ExceleRate Illinois recognition received by Little Angels, which is reflective of quality being a priority for the preschool.

### Youth Group

Ric Lindeen noted that Kay Lewis has gotten the LIFT program underway. Also, a recent retreat for young persons preparing for confirmation was chaperoned by Kim Lessner and Sean Harrington. Ten (10) young persons are signed-up for confirmation.

## **9. Rector's Report**

Fr. Perkins provided a review of recent and upcoming activities and events at St. Michael's, including the recent confirmation retreat; the recent in-person diocesan clergy conference at the Loyola University facility in Woodstock; a successful 'Trunk or Treat'; and the very successful All Souls Requiem. Fr. Perkins thanked all helped with the All Souls Requiem. He advised that planning is underway for Advent, Christmas, St. Nicholas Sunday, and Epiphany.

Fr. Perkins and the Vestry offered observations and comments on a recent Wall Street Journal article regarding how churches have changed due to the pandemic and how changes are being addressed going forward.

## **10. Senior Warden's Report**

No report

## **11. Closing Prayer**

The closing prayer was offered by Fr. Perkins.

## **12. Motion to Adjourn**

John Garcia moved, and Greg Mears seconded, that the meeting be adjourned. Upon a voice vote: All Ayes; No Nays. Motion carried.

The meeting adjourned at 8:31 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk

Attachment