

**St. Michael's Episcopal Church**

**Barrington, Illinois**

**Minutes of the Vestry Meeting of Monday, December 13, 2021**

**7:00 p.m. – Virtual Meeting**

**Present (Via Zoom):** The Rev. Jesse Perkins (Rector), Ann Kimes (Senior Warden-2022), John Garcia (Junior Warden-2022), Gwynne Johnston (2022), Cam Sells (2022), Lindsay Taylor (2022), Kathi Frelk (2023), Ric Lindeen (2023), David Rauschenberg (2023), Gwen Weibel (2023), Carol Berman (2024), Melissa Buckley (2024), Doug Torbeck (2024), John Davis (Treasurer), Craig Anderson (Clerk)

**Absent:** Charley Wickman (2022), Greg Mears (2024)

**1. Call to Order**

There being a quorum present, Ann Kimes called the meeting to order at 7:01 p.m.

**2. Opening Prayer**

Fr. Perkins offered the opening prayer.

**3. Approval of Agenda**

Ann Kimes requested that the agenda be amended to add 'Outreach Disbursement' under New Business.

Melissa Buckley moved, and Carol Berman seconded, that the agenda be amended as requested and approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

**4. Approval of Minutes**

David Rauschenberg moved, and Lindsay Taylor seconded, that the minutes of the November 15, 2021, meeting of the Vestry be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

**5. Financial Report**

Due to the Vestry meeting being earlier in the month than usual, the November 2021 Financial Statements were not yet available for review.

John Davis advised that a first draft of the 2022 budget for St. Michael's has been prepared. Also, John noted that the November financials look okay thus far.

**6. New Business**

Outreach Disbursement

Melissa Buckley reported that the Outreach Committee met virtually to consider providing financial assistance for severe weather disaster assistance for the area recently impacted by tornadoes. By email vote, the Outreach Committee recommended disbursement of \$3,500 to Episcopal Relief and Development to assist with disaster relief in the southern central area of the United States.

David Rauschenberg moved, and Ric Lindeen seconded, that Outreach funding in the amount of \$3,500 be disbursed to Episcopal Relief and Development to assist with disaster relief in the southern central region

of the United States recently severely impacted by tornadoes. Upon a voice vote: All Ayes; No Nays. Motion carried.

#### Housing Allowance Resolution

Fr. Perkins provided a summary review of the resolution.

Doug Torbeck moved, and Kathi Frelk seconded, that the Housing Allowance Resolution for The Reverend Jesse S. Perkins, as included in the information packet for the December 13, 2021, meeting of the Vestry, be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

#### Annual Meeting of the Parish

Ann Kimes advised that the Annual Meeting of the Parish is scheduled for January 30, 2022. Efforts are being undertaken to have the meeting be an in-person event.

#### Vestry Nomination Slate

The slate of Vestry nominees for vote by eligible parishioners was presented to the Vestry: John Garcia - Senior Warden; Lindsay Taylor - Junior Warden; John Totten – Vestry Member; Marisa Boynton – Vestry Member; and Brant Deichmann – Vestry Member.

#### Gwynne Johnston Remarks as Outgoing Vestry Member

Gwynne commented on the matter of declining church attendance. He suggested that there is need to develop a structure and a plan to encourage persons to attend church, in conjunction with the need to assess and determine the long-term relevance of the church. The Vestry offered related comments and observations.

Gwynne noted that it has been a pleasure to serve on the Vestry.

### **7. Old Business**

#### Building Accessibility Updates

Carol Berman reported that the architect contemplated to possibly assist with project design for accessibility improvements advised that those services are not necessary to undertake the improvements. However, the architect assisted the Vestry accessibility team to develop a list of items which need to be addressed and provided suggestions of who could help. Carol advised that she has been in contact with Village of Barrington engineering staff regarding accessibility items which are outside of the church building.

Work on this initiative will continue.

#### Electric Vehicle (EV) Charging Update

Gwynne Johnston reviewed the concept for an EV charging station included in the Vestry meeting packet. He noted the possibility of funding from the infrastructure bill being considered by Congress; however, the process, procedures, and rules to apply for and receive funding are not yet known.

Gwynne will continue to lead and shepherd this project.

Rectory Kitchen/Bathrooms Update – Proposed Vote for Funding of Kitchen Project

Fr. Perkins reviewed bids received for the rectory kitchen project and provided potential funding options for consideration. He advised that three bids have been received and recommended that the proposal from Pizarro Remodeling, in the amount of \$50,825, be accepted. Components of the kitchen project include flooring, an island, cabinets, and countertops. Fr. Perkins also advised that there is the possibility of donor funds in the amount of \$26,000 being contributed for the project.

Following discussion, Gwynne Johnston moved, and Ric Lindeen seconded, that Fr. Perkins proceed with the rectory kitchen improvements project in accordance with his recommendation, with funding to come from the donor contribution as might be received and the proceeds of the sale of the 128 W. Hillside Avenue property as might be necessary. Upon a voice vote: All Ayes; No Nays. Motion carried.

Fr. Perkins will keep the Vestry updated on this project.

Stewardship

Lindsay Taylor provided an update on this year's stewardship initiative and next steps. She asked Vestry members to follow-up with parishioners who have historically pledged, but who have not yet done so for 2022.

**8. Committee Reports**

Building and Grounds Committee

No report

Outreach Committee

Outreach Disbursement was discussed and approved earlier in tonight's meeting as part of New Business.

Little Angels Christian Preschool

Gwen Weibel reported that the Preschool is planning some exterior grounds improvements, including a bicycle parking pad, reconstruction of the walkway to the playground, and landscaping to beautify the area adjacent to the playground. She noted an upcoming fundraiser and the upcoming Christmas program.

Youth Group

Ric Lindeen provided updates on LIFT and confirmation. The confirmation service will be a regional event and hosted by St. Michael's in May 2022.

**9. Rector's Report**

Fr. Perkins advised the Vestry of the resignation of Mark Sikkila as of the end of this year. Fr. Perkins noted the excellent Lessons & Carols service, the recent Diocesan Convention, the status of consecration of the Diocesan Bishop-elect, assistance requested and provided at a recent funeral, and a meeting with the St. Michael's Renk Partnership team.

**10. Senior Warden's Report**

Ann Kimes thanked Sara Torbeck for her work with the choir and Lindsay Taylor for leading this year's stewardship campaign. Ann noted that St. Michael's 75<sup>th</sup> anniversary will be in 2023 and suggested that discussion begin regarding how to recognize and celebrate this milestone.

Also, Ann reminded that the next Vestry meeting is January 10, 2022.

**11. Closing Prayer**

The closing prayer was offered by Fr. Perkins.

**12. Motion to Adjourn**

David Rauschenberg moved, and Lindsay Taylor seconded, that the meeting be adjourned. Upon a voice vote: All Ayes; No Nays. Motion carried.

The meeting adjourned at 8:22 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk