

St. Michael's Episcopal Church

Barrington, Illinois

Minutes of the Vestry Meeting of Monday, June 26, 2023

7:00 p.m. – Via Zoom

Present: The Rev. Jesse Perkins (Rector), Lindsay Taylor (Senior Warden-2024), Bill Ferry (Junior Warden-2024), Melissa Buckley (2024), Doug Torbeck (2024), Marisa Boynton (2025), Brant Deichmann (2025), Ellen Lindeen (2025), Sam Adams-Lanham (2026), Wes Kimes (2026), Lynn Mayberry (2026), John Davis (Treasurer), Craig Anderson (Clerk)

Absent: Carol Berman (2024), Greg Mears (2024)

Also Present: The Rev. Tim Murray (Deacon), Kim Curtis (Facilities Manager and Sunday School Director), Gwynne Johnston, Amy Hoff

1. Call to Order and Opening Prayer

A quorum being present, Lindsay Taylor called the meeting to order at 7:03 p.m. Fr. Perkins offered the opening prayer.

2. Approval of Agenda

Lindsay Taylor reviewed amendments to the meeting agenda proposed by Fr. Perkins.

Following discussion, Sam Adams-Lanham moved, and Melissa Buckley seconded, that the agenda be amended to move 'St. Michael's Preservation Fund' to immediately follow 'Financial Report – May 2023', and to move 'Buildings and Grounds' to New Business. Upon a voice vote: All Ayes; No Nays. Motion carried.

3. Approval of Minutes

Vestry Meeting – May 15, 2023 (Via Zoom)

Ellen Lindeen moved, and Wes Kimes seconded, that the minutes of the May 15, 2023, meeting of the Vestry be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

4. Financial Report – May 2023

John Davis reported that revenue and expenses continue to track as generally expected. Pledge revenue remains positive. In response to a budget question, John advised that St. Michael's received a significant unanticipated financial contribution.

Doug Torbeck moved, and Lynn Mayberry seconded, that the May 2023 Financial Statements be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

5. St. Michael's Preservation Fund

Gwynne Johnston provided an update regarding the St. Michael's Preservation Fund initiative. The presentation noted the intent of the fund and how it works; a fundraising goal; and the intent of the fund to help assure that St. Michael's remain intact as a parish home, including maintenance and preservation of

its physical structure, now and for future generations. Also provided was information regarding checks and balances for administration of the fund, benefits to investors, benefits to the parish, and the opportunity for fiscally responsible and resourceful stewardship.

Going forward, work will continue on planning and communications for this initiative. It was noted that the fund would be administered by an independent board of directors, subject to the oversight of the Vestry.

Fr. Perkins thanked Gwynne and Anne Tolle Pepper for their great assistance with this initiative.

During an opportunity for questions and discussion, Gwynne advised that articles of association for the fund are being developed.

6. New Business

Building and Grounds Projects

Kim Curtis provided an update on maintenance/repair projects for St. Michael's; curbs and concrete, the parking lot, the Sturtz House driveway, and the rectory driveway. Following discussion of the projects and available funding, the following actions were taken:

- Lynn Mayberry moved, and Marisa Boynton seconded, that maintenance/repair of curbs, concrete, and steps at a cost of \$13,560 be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.
- Sam Adams-Lanham moved, and Ellen Lindeen seconded, that parking lot maintenance/repair at a cost of \$22,146 be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.
- Wes Kimes moved, and Melissa Buckley seconded, that replacement of the Sturtz House driveway at a cost of \$4,018 be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.
- Melissa Buckley moved, and Sam Adams-Lanham seconded, that replacement of the rectory driveway at a cost of \$3,742 be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

Brant Deichmann noted that possible options are still being explored for improvement, redesign, or replacement of the exterior ramp adjacent to the Community Room. However, there is need to proceed with repair of the ramp. Kim Curtis advised that various quotes for repair of the ramp have been received.

- Wes Kimes moved, and Lynn Mayberry seconded, that maintenance/repair of the exterior ramp adjacent to the Community Room at a cost of \$15,680 be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

Executive Session

Melissa Buckley moved, and Ellen Lindeen seconded, that the Vestry go into closed session. Upon a voice vote: All Ayes; No Nays. Motion carried.

Wes Kimes moved, and Lynn Mayberry seconded, that Amy Hoff be included as a participant in the closed session. Upon a voice vote: All Ayes; No Nays. Motion carried.

Members of the Vestry, Fr. Perkins, and Amy Hoff engaged in discussion.

Ellen Lindeen moved, and Melissa Buckley seconded, that the Vestry close Executive Session and return to regular session. Upon a voice vote: All Ayes; No Nays. Motion carried.

Volunteer Call & Coordination Ministry

Lindsay Taylor requested that the Vestry revisit the ‘Volunteer Call & Coordination Ministry’ proposal prepared and submitted by Deacon Tim Murray.

Deacon Murray provided comments regarding the proposal, including how the Vestry might want to proceed with implementation. He offered the ‘Crop Walk’ ministry as an example.

Vestry discussion followed. Sam Adams-Lanham volunteered to assist with coordination. Melissa Buckley commented on how St. Michael’s Outreach ministry works and thanked Tim for his great proposal. Lindsay Taylor indicated that she also will assist with this endeavor.

7. Old Business – None

8. Committee Reports

Building and Grounds Update

Brant Deichmann advised that the committee continues to be busy with several needs and projects.

Visioning Team

Wes Kimes reported that information is being gathered and reviewed: What is important to St. Michael’s, what do we do, and how do we do it? A SWOT/C (Strengths, Weaknesses, Opportunities, Threats/Challenges) analysis is being considered for Vestry and parishioner participation.

9. Rector’s Report

Fr. Perkins noted that most of his focus recently has been related to Visioning and the work of other groups. He commented on his recent attendance at the Homiletics Festival and his upcoming sabbatical. He expressed his gratitude to the Vestry for its support.

10. Senior Warden’s Report

Lindsay Taylor noted Fr. Perkins’ upcoming sabbatical and provided an update on planning for St. Michael’s 75th Anniversary Celebration.

11. Closing Prayer

Fr. Perkins offered a closing prayer.

12. Motion to Adjourn

There being no objection, the meeting adjourned at 8:59 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk