

**St. Michael's Episcopal Church**

**Barrington, Illinois**

**Minutes of the Vestry Meeting of Monday, January 22, 2024**

**7:00 p.m. – Virtual (Via Zoom)**

**Present:** The Rev. Jesse Perkins (Rector), Lindsay Taylor (Senior Warden-2024), Bill Ferry (Junior Warden-2024), Carol Berman (2024), Doug Torbeck (2024), Brant Deichmann (2025), Ellen Lindeen (2025), Sam Adams-Lanham (2026), Wes Kimes (2026), Lynn Mayberry (2026), John Davis (Treasurer), Craig Anderson (Clerk)

**Absent:** Marisa Boynton (2025), Melissa Buckley (2024), Greg Mears (2024)

**In Attendance:** Paul Carruba (parishioner); Liz Gabis (parishioner)

**1. Call to Order and Opening Prayer**

There being a quorum present, Lindsay Taylor called the meeting to order at 7:02 p.m. Fr. Perkins offered the opening prayer.

**2. Approval of Agenda**

Carol Berman moved, and Ellen Lindeen seconded, that the agenda be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

**3. Approval of Minutes**

Vestry Meeting – December 18, 2023 (Via Zoom))

Lynn Mayberry moved, and Carol Berman seconded, that the minutes of the December 18, 2023, meeting of the Vestry be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

**4. Financial Report – December 2023**

John Davis noted that the financial information for December 2023 will be reviewed in conjunction with review of the 2024 budget.

**5. New Business**

2024 Budget and December 2023 Financial Statements

John Davis provided an overview of and commented on various key items of the proposed 2024 budget for St. Michael's.

John then provided a summary review of the 2023 end-of-year financial picture for St. Michael's, including non-pledge revenue, an ongoing trend of less spending than anticipated, and balance sheet maintenance.

Sam Adams-Lanham moved, and Ellen Lindeen seconded, that the end-of-year financial information and December 2023 Financial Statements be approved. Upon a voice vote: All Ayes; No Nays. Motion carried.

Discussion followed regarding potential uses of surplus funds for facility repairs and improvements, including heating and air conditioning, sidewalks and curbs, parking lot surface, electrical work, the outdoor sign, carpeting, the choir room door, a choir loft lift, and a ramp for the Sturtz House entrance.

Carol Berman moved, and Wes Kimes seconded, that surplus funds in the amount of \$41,000 be moved to Designated Funds for building maintenance and improvements. Upon a voice vote: All Ayes; No Nays. Motion carried.

Sam Adams-Lanham moved, and Ellen Lindeen seconded, that budgeted Support to Diocese of Chicago for 2023 be adjusted by 10% in response to actual versus anticipated revenue receipts for 2023. Upon a voice vote: All Ayes; No Nays. Motion carried.

John Davis then continued review of the proposed budget for 2024, highlighting several components including the Little Angels Christian Preschool, non-pledge revenue, actual versus projected revenue and expenditures, the budget deficit, and staffing. Discussion followed.

Wes Kimes moved, and Carol Berman seconded, that the 2024 budget for St. Michael's be approved as presented. Upon a voice vote: All Ayes; No Nays. Motion carried.

## **6. Old Business**

None

## **7. Committee Reports (As Requested)**

### Building and Grounds Committee

Brant Deichmann advised that the recently installed Community Room HVAC unit operational problems have not yet been resolved. Discussions with the contractor are continuing in an effort toward resolution. Also, Brant noted that a new company has been retained for Preschool cleaning and an anonymous gift has allowed St. Michael's exterior electrical system to be upgraded.

### Little Angels Christian Preschool

Lynn Mayberry provided an update on the hiring process for the new Director.

### Vision Committee

Wes Kimes offered information regarding the background and purpose for this committee, which includes ascertaining St. Michael's needs and what is important to the parish. The results of the CAT (Congregational Assessment Tool) survey completed by members of St. Michael's are being reviewed as part of this endeavor.

Fr. Perkins expressed his thought and hope for St. Michael's to be part of God's healing of the world. He noted that more information will be presented at the Annual Meeting.

## **8. Rector's Report**

Fr. Perkins expressed his thanks to Lynn Mayberry and everyone who helped with the Preschool recruitment and hiring process; thanked the Vision Team for its work; and noted that the spirit of St. Michael's is returning, and we have much going for us.

Fr. Perkins reported that 400 people attended Christmas Eve services in-person, and 120 persons attended virtually. He thanked all who helped to make the Epiphany Pageant a great event; noted that Fr. Jim is on

board to assist with worship services and pastoral care; thanked the outgoing Vestry members and Senior Warden for their service; advised that the updated parish directory is nearing completion; and noted that there is a need for volunteers to assist with lunch at the Annual Meeting. Also, Fr. Perkins provided an update on his sabbatical planning and advised that he has been accepted into the doctorate program for which he applied.

**9. Senior Warden's Report**

Lindsay Taylor thanked everyone on the Vestry for their service. She observed that 2023 was a great year for St. Michael's, including the 75<sup>th</sup> Anniversary events, growth, and the addition of Fr. Swarthout to staff. Lindsay noted the positive evolution of the parish over the past three years, thanked John Davis for his service as Treasurer and Craig Anderson for his service as Clerk, and encouraged everyone to keep their hearts and minds open. She offered that it has been great to serve.

**10. Closing Prayer**

Fr. Perkins offered the closing prayer.

**11. Motion to Adjourn**

Ellen Lindeen moved, and Lynn Mayberry seconded, that the meeting be adjourned. Upon a voice vote: All Ayes; No Nays. Motion carried.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

/s/ Craig G. Anderson

Craig G. Anderson, Clerk